



## Rider Course Enrollment Information Form (CSS)

Please print legibly

### Training Center Information

Training Center Location: Chesapeake Harley-Davidson

Course Type: (Circle one): BRC ABRC BRC2 RRC ARC Other \_\_\_\_\_

Course Date(s): \_\_\_\_\_ Course ID#: \_\_\_\_\_

### Participant Information

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Last Name: \_\_\_\_\_ Suffix (Sr., Jr., etc.): \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_\_ Gender (Circle one): Male/Female

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip code: \_\_\_\_\_ - \_\_\_\_\_

Email address: \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Alt. Phone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State/Province: \_\_\_\_\_

Prior Motorcycle Riding Experience: \_\_\_\_\_ (years) or \_\_\_\_\_ (months) and \_\_\_\_\_ (miles)

Prior Motorcycle Training (circle one): Yes / No

If yes: What year did you take training: \_\_\_\_\_

What state did you take the training in: \_\_\_\_\_

What type of training was it: (formal, informal or military): \_\_\_\_\_

What is your reason for taking this class today? (check the option that applies)

- I am under 18 years of age \_\_\_\_\_
- To continue education \_\_\_\_\_
- Spouse request/with a friend for support \_\_\_\_\_
- To become a safe rider \_\_\_\_\_
- MVA test difficulty \_\_\_\_\_



**Motorcycle Rider Course Release**

In consideration of the permission granted to me to participate in the Motor Vehicle Administration's motorcycle rider education course by the State of Maryland, the Department of Transportation, and the Motor Vehicle Administration, I, \_\_\_\_\_

have been fully informed concerning, and hereby assume the risk of injury inherent in any such motorcycle rider education course. Further the undersigned, myself, my heirs, personal representatives, executors, administrators, successors and assigns, do hereby forever release, discharge, and hold harmless to the fullest extent of Maryland Law, the State of Maryland, the Maryland Department of Transportation, the Motor Vehicle Administration, the training center, those government agencies and other organizations affiliated with the Motor Vehicle Administration's motorcycle rider education effort, along with their respective successors and assigns, servants, employees, agents, officers and representatives, from all liability, claims, demands, suits, actions, and causes of action of any sort, for all past, present, and future injuries, loss, or damage sustained by my person and/or property arising out of, or relating to my participation in the Motor Vehicle Administration's motorcycle rider education course due to the negligence or any other fault of the aforementioned parties.

I have read and understood the foregoing release and do hereby agree to abide by its terms and conditions as a free act and deed for the consideration therein expressed.

**In witness whereof, I have caused this release to be executed.**

Grantor of Release (student)

Date

Full Name (print)

Telephone Number (Day)

(Evening)

Witness

Date

## Harley-Davidson™ Riding Academy Acknowledgements and Assumption of Risk

I, the undersigned participant (and if participant is under the age of 18 years, his/her parent or legal guardian) hereby agree as follows: I have been given the opportunity to participate in the Harley-Davidson™ Riding Academy New Rider Course or the Harley-Davidson Riding Academy Skilled Rider Course (hereinafter, in either case, the "Class"). The Class is a motorcycle instruction and safety course.

I fully understand and acknowledge that operating, and learning to operate, a motorcycle are activities that have their own unique risks, and that serious injury or death could result from participating in the Class through no fault of my own. I understand that these risks may be caused by the negligence or fault of the Class coach(es) or sponsors, or the negligence or fault of me, other Class participants or other persons, or may arise from the repair, maintenance or operation of the motorcycles used in the Class, weather conditions during the time the Class is conducted, or other causes, whether foreseeable or unforeseeable. I am voluntarily participating in the Class. **I EXPRESSLY AGREE TO ASSUME THE ENTIRE RISK OF ANY ACCIDENTS, PROPERTY DAMAGE OR PERSONAL INJURY, INCLUDING PERMANENT DISABILITY, PARALYSIS AND DEATH, THAT I MIGHT SUFFER AS A RESULT OF MY LEARNING TO OPERATE OR OPERATING A MOTORCYCLE AND OTHERWISE PARTICIPATING IN THE CLASS.**

I acknowledge that participation in the Class requires physical stamina, motor coordination, and mental alertness. I hereby confirm that I have no known physical or mental limitations that might impair my ability to operate a motorcycle and participate in the Class.

I am not at this time under the influence of alcohol, drugs, other illegal substances, or any medications that may impair my judgment or my ability to operate a motorcycle. I agree that I will not operate a motorcycle or otherwise participate in the Class while under the influence of alcohol, drugs, other illegal substances or any such medications.

If I bring my own motorcycle to use in the Class, I acknowledge that I am solely responsible for the motorcycle and for any damage that it may sustain or cause during the Class.

I agree to participate in the Class safely and within the limits of the law and my abilities. I agree to follow the directions of the Class coach(es) at all times during the Class.

I agree to wear at all times while operating a motorcycle during the Class a properly-fitted motorcycle helmet. **I acknowledge that it is my responsibility to determine which helmet size best fits my head, and that the Class coach(es) or sponsor are not responsible for determining my proper helmet size.** Any assistance provided to me in choosing a proper fitting helmet is not a substitute for me determining my proper helmet size by trying on helmets and feeling the fit of the helmet. I acknowledge that the accurate fitting of my motorcycle helmet is of utmost importance. A poorly fitting helmet will give much less protection, or may even part company with my head in the event of an accident. I have fastened my chinstrap and ensured that the helmet does not slip from side to side. I understand that if I bend my head forward to try to remove the helmet with the chinstrap in place, and the helmet moves or slips off my head, I need a smaller size. Helmet linings almost always compress, so a new helmet on first fitting should feel a little tighter than snug. If the Class coach(es) or sponsor has provided me a helmet, I acknowledge that I was provided with the helmet size I requested, and that the helmet fits me properly. If I am using a helmet provided by me or any other person, I acknowledge that the helmet fits me properly.

BY SIGNING THIS DOCUMENT, I CERTIFY THAT I HAVE READ THIS DOCUMENT AND FULLY UNDERSTAND IT, THAT I AM NOT RELYING ON ANY STATEMENTS OR REPRESENTATIONS OF HARLEY-DAVIDSON MOTOR COMPANY, THE MOTORCYCLE SAFETY FOUNDATION OR ITS MEMBERS, THE CLASS SPONSOR, OR ANY OF THEIR RESPECTIVE EMPLOYEES, AND THAT I HAVE BEEN GIVEN THE OPPORTUNITY AND SUFFICIENT TIME TO READ AND ASK QUESTIONS REGARDING THIS DOCUMENT.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent or Guardian if participant is under the age of 18 years old \_\_\_\_\_

Witness \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

**Motorcycle Rider Course Disclaimer**

This motorcycle rider course is a program provided by the Maryland Motor Vehicle Administration (MVA). All the equipment used during the course is owned by either the MVA or one of our partners. Course participants are required to exercise reasonable care when using the equipment and to return all borrowed equipment. Students using their own motorcycle must accept 100% responsibility for using their motorcycle during the course.

**There are no refunds for the course registration fee once you have started the course. The MVA and its partners are not obligated to reschedule you into another course after you drop out or are counseled out of your original course. You may not transfer your course registration to another course or individual. The only way to guarantee placement in another course is to re-register and pay the course fee.**

You must report on-time to each session. **The instructors will not allow you to participate any further in the course if you miss or are late to a session.**

Not everyone should or can operate a motorcycle. The instructors will monitor your progress throughout the course. If you are having difficulty in achieving the minimum performance criteria, your instructors will ask you to leave the course. If you feel that you cannot complete an exercise in the course, you may elect to leave the course by telling your instructors. If you have any health problems that could interfere with your full participation in the course, you must notify the instructors.

You and your classmates will be operating a motorcycle during the course. **You must be willing to accept the risk involved in operating a motorcycle in the course.** You could be injured or injure others in this course. You must be prepared to cover the cost of any medical treatment or property damage that you incur or cause during the course. The aim of this course is to expose you to responsible viewpoints on ways to ride a motorcycle. The instructors are there to assist in your learning process. **The MVA cannot and will not assume responsibility for the safe operation of your motorcycle. It is your responsibility to act and operate a motorcycle in a proper and prudent manner.**

Course participants are required to cooperate with the MVA, law enforcement officers, state agencies and insurance companies in the investigation of any loss or injury that occurs while they are enrolled in the course.

Students who pass the knowledge test with 84% (21 out of 25 correct answers) or better and on the range riding skill test are assessed no more than 10 penalty points in Evaluations 1 - 4 and including Evaluation 5 no more than 15 penalty points overall will receive a Maryland Course Completion Card (MS-094) and Completion Certificate (MS-069). The Completion Certificate (MS-069) may be taken to any MVA full service branch office where the holder will be vision tested or can submit a completed Vision Screening Form DL-043A. They will be charged the appropriate administrative fee and issued a new license product that includes the Class M license. Maryland residents who do not possess a valid Maryland Driver's License must comply with the requirements of the Maryland Graduated Licensing System (GLS) before their Completion Certificate expires in order for them to be issued a Class M license. If the Certificate expires it will not be renewed or replaced. **Out of state residents will be issued a Completion Card only. It is the student's responsibility to check with the Department of Motor Vehicles in their home state to see if our Card is acceptable for licensing purposes.**

Students failing the course knowledge or skills test or who do not meet the minimum standards for obtaining a Class M license may be scheduled **one time** to retake the appropriate test. **All retests shall be completed within 30 working days of the course completion date.**

You are responsible for being prepared for the course by studying the course materials and dressing appropriately. If you have any questions about the course, contact the training center manager, the course instructors or the Motorcycle Safety Program Office at 443.572.8236.

Student's Name (please print) \_\_\_\_\_  
First Middle Last

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

# HARLEY-DAVIDSON® RIDING ACADEMY RELEASE AND WAIVER

In consideration of the Harley-Davidson Motor Company, the Motorcycle Safety Foundation, the training sponsor, the owner of the training motorcycle, and the owner of the premises upon which training occurs, including each of their members, employees, officers, RiderCoaches and/or agents (the "Safety Course Providers"), permitting the undersigned to participate in the Harley-Davidson Riding Academy and furnishing related services, equipment, and/or curriculum, **the undersigned agrees to all of the following:**

Participation in this course requires physical stamina, motor coordination, and mental alertness. The undersigned hereby attests that he/she has no known physical or mental limitations and has not used any form of alcohol, prescription or non-prescription drugs that could impair his/her performance in this course. Participants under 18 years of age must have this form signed by a parent or guardian in person at the training location, or this form must be notarized.

I fully understand and acknowledge that (a) this Agreement is intended to be as broad and inclusive as permitted by the laws of the State in which the Harley-Davidson Riding Academy is conducted; and (b) if any portion of this Agreement is for any reason held invalid or legally unenforceable, then the balance shall, notwithstanding, continue in full force and legal effect.

## I. READ CAREFULLY: THIS SECTION IS A LEGAL RELEASE, ASSUMPTION OF RISK, WAIVER AND COVENANT NOT TO SUE AGREEMENT

I fully understand and acknowledge that: (a) there are **DANGERS AND RISK OF INJURY, DAMAGE, OR DEATH** that exist in my use of motorcycles and motorcycle equipment and my participation in the Motorcycle Safety Course activities; (b) my participation in such activities and/or use of such equipment may result in injury or illness including, but not limited to, **BODILY INJURY, DISEASE, STRAINS, FRACTURES, PARTIAL OR TOTAL PARALYSIS, OTHER AILMENTS THAT COULD CAUSE SERIOUS DISABILITY, OR DEATH**; (c) these risks and dangers may be caused by the negligence of the Safety Course Providers; the negligence of others, including other Safety Course participants; and may arise from foreseeable or unforeseeable causes; and (d) by participating in these activities and/or using the equipment, **I, on behalf of myself, my personal representatives and my heirs, hereby knowingly and voluntarily assume all risks and all responsibility, and agree to release the Safety Course Providers for any injuries, losses and/or damages**, including those caused solely or in part by the negligence of the Safety Course Providers, or any other person. If I have brought a motorcycle or helmet to use in the Safety Course, I also agree that this release applies to any damage that occurs to it during the Safety Course.

I agree and understand that, on behalf of myself, my personal representatives and my heirs, I hereby covenant not to sue, and am relinquishing any and all rights I now have or may have in the future to sue the Safety Course Providers for any and all injury, damage, or death I may suffer arising from motorcycle riding or its equipment, including claims based on the Safety Course Providers' negligence.

**I HAVE READ THIS RELEASE AGREEMENT AND BY SIGNING BELOW I AGREE TO ASSUME ALL RISKS AND RELEASE THE ABOVE-NAMED SAFETY COURSE PROVIDERS FROM LIABILITY FOR PERSON-AL INJURY, PROPERTY DAMAGE OR WRONGFUL DEATH CAUSED BY NEGLIGENCE OR ANY OTHER CAUSE.** I have had the opportunity to ask any questions about the above waiver and release and I understand its terms and meaning.

\_\_\_\_\_  
(Participant Name – Please Print)

\_\_\_\_\_  
(License or ID# and State)

\_\_\_\_\_  
(Participant Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of parent or legal guardian if less than 18 years old)

\_\_\_\_\_  
(Relationship)

\_\_\_\_\_  
(License or ID# and State)

## II. READ CAREFULLY: THIS SECTION IS AN INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

I, on behalf of myself, my personal representatives and my heirs, agree to hold harmless, defend, and indemnify the Safety Course Providers from any and all claims, suits, or causes of action by others for bodily injury, property damage, or other damages which may arise out of my use of motorcycles and motorcycle equipment or my participation in the Motorcycle Safety Course activities, including claims arising from the Safety Course Providers' or any other party's negligence.

**I HAVE READ THIS INDEMNIFICATION AND HOLD HARMLESS AGREEMENT AND BY SIGNING I AGREE TO ACCEPT LEGAL RESPONSIBILITY AND PAY FOR ANY LOSS FOR CLAIMS OR LAWSUITS AGAINST THE ABOVE-NAMED SAFETY COURSE PROVIDERS ARISING FROM MY PARTICIPATION IN THE MOTORCYCLE SAFETY COURSE.** I have had the opportunity to ask any questions about the indemnification and hold harmless section and I understand its terms and meaning.

\_\_\_\_\_  
(Participant Name – Please Print)

\_\_\_\_\_  
(License or ID# and State)

\_\_\_\_\_  
(Participant Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of parent or legal guardian if less than 18 years old)

\_\_\_\_\_  
(Relationship)

\_\_\_\_\_  
(License or ID# and State)



## HARLEY-DAVIDSON™ RIDING ACADEMY CONTACT & PHOTO PERMISSION FORM

### Contact Permission:

May Harley-Davidson and its dealership use your course data to contact you after the course about events, promotions, and other matters that could be of interest to you?

If you select No, no personal information received from your course information will be published, re-disclosed, or used to contact you.

Your information will only be used in research activities, and for use in producing statistical reports.

Yes  No

### Photo Permission

The course includes individual and group photos emailed to you by your RiderCoach or Riding Academy Manager.

I give permission to Chesapeake Harley-Davidson to take my picture individually and in a group. I understand that the main purpose is for me to have a keepsake of my riding experience, and that Chesapeake Harley-Davidson may display individual and group photos within our dealership or on our website to promote the Riding Academy.

If you select No, no photos will be taken of you or emailed to you.

Yes  No

Date: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature



# REFUND AND CANCELLATION POLICY

1. The Chesapeake Harley-Davidson Riding Academy (CHDRA) allows customers to enroll online for a limited time without payment.
2. CHDRA notifies customers with a payment due date, usually by email or text.
3. CHDRA may withdraw customers from the course if payment is not made by cash or credit card by the payment due date.
4. Once the course fee has been paid, CHDRA does not offer refunds. If a customer notifies the Riding Academy Manager prior to the start of class that he/she is unable to attend the scheduled class, CHDRA may, at the discretion of the Riding Academy Manager, reschedule the customer into another class at no additional charge during the current riding season. This depends on seat availability. Once the current riding season ends the customer will forfeit the cost of the course.
5. CHDRA may hold credit card information for discounted course promotions. If a customer cancels before the class begins, or any day after, CHDRA reserves the right to bill the customer's credit card for the full amount of the course.
6. If a customer arrives to class later than the start time designated by the RiderCoach the customer will be withdrawn from the class and no rescheduled classes or refund will be provided. This includes being late after a break during the class.
7. If a customer fails to attend any part of the class, the customer will be considered withdrawn from the class and no rescheduled classes or refund will be provided.
8. If a customer leaves or sits out any scheduled exercise or classroom unit for any reason, the customer will be considered withdrawn from the course by the RiderCoach and no rescheduled classes or refund will be provided.
9. Riding a motorcycle can be dangerous. If a customer is performing poorly and a danger to self or others, the RiderCoach may withdraw the customer from the course. A customer may also voluntarily withdraw from the course if too uncomfortable enough to continue.
10. If a customer withdraws from a license class voluntarily or involuntarily, CHDRA may, at the discretion of the Riding Academy Manager, offer enrollment into private Skill Enhancement Sessions, each session at half the cost of the original license course, until a RiderCoach approves the customer for another license course. Customers need to retake the license course during the same calendar year to earn a license waiver. CHDRA will offer the license course at a discounted fee of half the course tuition.
11. CHDRA reserves the right to cancel classes without prior notice for any reason, including unsafe weather conditions. CHDRA will contact customers registered for a cancelled class to help them reschedule into a later class. Signature indicates I have read, understand, and agree to the above terms.

\_\_\_\_\_

Print Name

\_\_\_\_\_

Date

\_\_\_\_\_

Sign Name

## Harley-Davidson™ Riding Academy Ground Rules Acknowledgement

- It is a prerequisite for this course that you are able to ride and balance a bicycle.
- The class will start on time and stay on schedule. If you miss a classroom session or range exercise, you will be dropped from the course.
- You are required to wear the following clothing during EVERY range session:
  - A DOT-approved helmet
  - Eye protection, including non-tinted face shields, sunglasses, goggles, or glasses
  - Long sleeve shirt or jacket
  - Long pants, preferably jeans or leather
  - Over-the-ankle boots or shoes
  - Full-fingered gloves

*You will not be permitted to participate in range sessions without proper clothing.*

- Coaches will strive to provide a safe and orderly environment. Students behaving in a reckless, disrespectful, or unruly manner will be dropped from the class at the Coach's discretion.
- You will be learning to ride in a group environment. Coaches will do their best to provide individual coaching and instruction to students. However, time is limited, and they must also keep the class on schedule.
- The Harley-Davidson™ Riding Academy New Rider Course takes a building block approach to learning to ride a motorcycle. Each exercise builds on new skills, knowledge, and confidence acquired in previous exercises. If you are unable to consistently achieve exercise objectives, the Coach will counsel you out of the course.
- It is natural to be nervous about learning to ride a motorcycle. While some fear is to be expected, excessive fear can lead to tension and ultimately to mistakes on the riding range. If the Instructor perceives that you have an excessive amount of fear and are a danger to yourself or other students, the Coach will counsel you out of the course.
- To obtain your Motorcycle Safety Foundation® Basic *RiderCourse*<sup>SM</sup> Completion Card, you will be required to pass both written and riding tests. The decision of the Coach is final with respect to whether or not you have passed or failed a test.

*I understand and agree to these stated Ground Rules:*

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_